



Patient Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Marital Status \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_ Ethnicity \_\_\_\_\_  
Employer Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Emergency Contact Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
Local Pharmacy Name \_\_\_\_\_ Local Pharmacy Number \_\_\_\_\_  
Mail Away Pharmacy Name \_\_\_\_\_  
Guarantor (Person to be billed if other than patient) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship to patient \_\_\_\_\_

I authorize Triumvirate Medical Group to submit claims to my insurance carrier and accept payment for services rendered to me. I understand that I am liable for any billable service rendered. I authorize direct payment to be made.

Patient (Legal Representative) Signature \_\_\_\_\_ Date \_\_\_\_\_

If Legal Representative, please indicate relationship to patient \_\_\_\_\_

### **Patient Communication Preferences**

I prefer to have my appointment confirmed by (choose one)

Email      Cell Phone      Home Phone      Work Phone

I authorize Triumvirate Medical Group physicians and staff to (please check all that apply)

Leave detailed messages including medical information on my cell phone

Leave detailed messages including medical information on my work phone

Leave detailed messages including medical information on my home phone

Discuss my medical care with the following people

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Signature \_\_\_\_\_



Name \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

Referring Physician \_\_\_\_\_ Primary Care Physician \_\_\_\_\_

Other Physicians \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Reason for visit \_\_\_\_\_ Date of visit \_\_\_\_\_

**Please only complete the section that pertains to your visit**

**Thyroid Hormone Dysfunction**

Year Diagnosed \_\_\_\_\_ Is your thyroid Underactive Overactive

Type of treatment received \_\_\_\_\_

**Thyroid Nodules**

Year Diagnosed \_\_\_\_\_ How were they found? \_\_\_\_\_

Have you had a biopsy? Yes No Results? \_\_\_\_\_

When was your last Ultrasound? \_\_\_\_\_

**Thyroid Cancer**

Year Diagnosed \_\_\_\_\_ Last Ultrasound \_\_\_\_\_ Last whole body scan \_\_\_\_\_

Treatment Surgery Date \_\_\_\_\_ Details: \_\_\_\_\_

Radioactive Iodine Date \_\_\_\_\_ Details: \_\_\_\_\_

Add'l treatment Date \_\_\_\_\_ Details: \_\_\_\_\_

Any additional imaging (CT scan, PET, Xray) \_\_\_\_\_

**Diabetes**

Year Diagnosed \_\_\_\_\_ If on insulin, date started: \_\_\_\_\_

If you check your blood sugars... Fasting range \_\_\_\_\_ Post meal range \_\_\_\_\_

Do you get many low sugars? \_\_\_\_\_

Do you have (check any that apply)

Heart Disease Kidney Disease Diabetes Eye Disease

Numbness or Tingling in Feet (Neuropathy)

**Osteoporosis**

Year Diagnosed \_\_\_\_\_ Date of last Bone Density \_\_\_\_\_

Have you had a fracture? Yes No Date \_\_\_\_\_ Treatment \_\_\_\_\_

Which medications have you used in the past? \_\_\_\_\_

**Other Endocrine Concerns**

Pituitary Disease Adrenal Disease Polycystic Ovarian Syndrome Transgender

Other \_\_\_\_\_

Year Diagnosed \_\_\_\_\_ Previous Imaging (MRI, CT Scan ) \_\_\_\_\_

Previous treatment (including surgeries) \_\_\_\_\_

Please list all prescription and over the counter medications/supplements you are taking

Medication	Dosage	How Often	Date Started

Please list your chronic medical conditions (ie high blood pressure, thyroid disease, diabetes)

Medical Condition	Date Diagnosed	Physician

Please list any allergies

<b>Drug</b>	
<b>Food</b>	
<b>Environmental</b>	

Please List Previous Surgeries or Hospitalization

Reason for Surgery or Hospitalization	Date of Surgery or Hospitalization

Please describe the following habits

<b>Tobacco</b>	Never	Previously	Rarely	Occasionally	Daily
<b>Alcohol</b>	Never	Previously	Rarely	Occasionally	Daily
<b>Recreational Drugs</b>	Never	Previously	Rarely	Occasionally	Daily

Please list any medical conditions in your family

Family Member	Living	Deceased	Age	Diseases
Mother				
Father				
Maternal Grandmother				
Maternal Grandfather				
Paternal Grandmother				
Paternal Grandfather				
Sibling				



**Authorization to Release Information**

I hereby authorize Triumvirate Medical Group to furnish all necessary information they may have regarding my condition under their observation or treatment, including the history obtained, radiology, laboratory, physical findings, diagnosis and prognosis to my insurance company(ies) and/or physicians.

*Initials* \_\_\_\_\_

**Assignment of Benefits & Payment Responsibility**

I hereby assign all medical benefits, to include major medical benefits to which I am entitled including Medicare, private insurance and any other health plans to Triumvirate Medical Group. This assignment will remain in effect until revoked by med in writing. A photocopy of this assignment is to be considered as valid as an original. I understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize assignee to release all information necessary to secure payment.

*Initials* \_\_\_\_\_

**Receipt of Privacy Practices**

I have received a copy of Triumvirate Medical Group’s Notice of Privacy Practices.

*Initials* \_\_\_\_\_

**Eligibility Waiver**

I understand that my eligibility for coverage may not be able to be confirmed at this time. I wish to receive medical service from Triumvirate Medical Group. If it is determined that I am not eligible for coverage, I understand that I will be responsible for payment of all services provided.

*Initials* \_\_\_\_\_

**Prescription Medication Consent**

Triumvirate Medical Group uses an electronic medical record system that allows electronic prescribing of medications. This is utilized to ensure accurate medication information and to coordinate medical care. I consent to allow my provider to electronically access my medication history.

*Initials* \_\_\_\_\_

I have read and agree to all statements, terms and conditions above.

Signature of Patient or Legal Guardian \_\_\_\_\_

Patient Name \_\_\_\_\_ Date \_\_\_\_\_

Legal Guardian Name \_\_\_\_\_ Relationship \_\_\_\_\_



## Financial Policy

Along with providing quality healthcare to our patients, it is very important to explain the financial expectations of the doctor/patient relationship.

**Insurance Coverage and Billing:** We ask that you bring your Insurance Card to **all** visits. If we participate with your insurance carrier we will bill them directly for services provided. We assume no responsibility for services denied by your insurance plan. Coverage of services varies widely amongst insurance plans. We encourage you to contact your benefits representative to verify coverage before receiving services in our office. If our practice does not participate with your insurance plan you will be responsible for payment for services provided at the time of your visit. We will provide you with documentation to submit to your insurance company for reimbursement.

**Referrals:** If your insurance requires referrals for your visit, it is the responsibility of the patient to ensure that there is an up to date referral prior to their appointment. If an active referral is not available at the time of your visit you will need to reschedule your appointment.

**Choosing a Primary Care Physician:** If Triumvirate Medical Group serves as your Primary Care Provider you may need to notify your insurance provider. Many insurance plans require patients to elect a Primary Care Doctor prior to the first visit. Failure to notify your insurance company about a change in your Primary Care Provider may result in insurance not covering your visits.

**Copays:** All copays must be paid at the time of visit. This arrangement is part of your contract with your insurance company.

**Deductibles:** Many insurance plans now have deductibles. If you have not met your deductible you will be billed for services provided as determined by your insurance company.

**Returned Checks:** All returned checks are subject to a \$25 fee payable to Triumvirate Medical Group in addition to any bank fees incurred.

**No Show Policy:** We have set aside a specific amount of time for each of our patients. We understand that late cancellations may be unavoidable. However, these appointment times go unutilized by our other patients. Appointments that are cancelled without 24 hour notice are subject to a No Show Fee in accordance with the level of service. You will be charged \$50 for initial visits, routine preventive visits and procedures. The remainder of the visits will be subject to a \$25 fee.

I have read and understand the Financial Policy.

Patient Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

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If Legal Representative, please indicate relationship to patient \_\_\_\_\_